



**Pacific Gas and
Electric Company.**



PACIFIC GAS AND ELECTRIC COMPANY
LABOR RELATIONS
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JOSHUA SPERRY
SR. UNION REPRESENTATIVE

Memorandum of Understanding

1. **ETP Governance Committee.** The Company and Union are currently engaged in a joint effort to rewrite ETP. Noting the nature of ETP as a bargained program, all changes must be approved by the ESC-PG&E ETP Governance committee. Membership of this committee is:

- ESC: Joshua Sperry, John Mader, Joel Foster, Tim Brock, Lee Carter, Lucy Andino
- PG&E: Yvonne Bradley, Kathy Ledbetter, Jeff Gravelle, Rinly Moolakatt, Carlos Acebedo, Mike Kupiec, Jim Herren

This committee will approve the initial curriculum map developed by the working groups. Changes to the curriculum map will be sent by the working groups to the ETP governance committee and approved as soon as possible.

2. **Working Groups.** The current composition of the two Working Groups are:

	ESC SME's	PG&E Academy Staff/ Management
Electric	Dave Dauer, ADE, Ukiah Brian Reilly, Sr. Estimator, Santa Rosa RMC James Reilly, Sr. Estimator, Santa Rosa RMC Ryan Horton, Sr. Estimator, Santa Rosa RMC	Nancy Arroyoavila, Manager of Curriculum Development Jeff Ng, Manager of Curriculum Development Reece Hauf, Sr. Learning Strategist Sarah Smetzer-Fox, Instructional Designer Jill Smith, Electric Compliance Kenneth Cox, Service Planning Supervisor
Gas	Lucy Andino, ADE, Bishop Ranch RMC Shawn Story, ADE, Bishop Ranch RMC Mike Cordova, ADE West Sac RMC	Nancy Arroyoavila, Manager of Curriculum Development Jeff Ng, Manager of Curriculum Development Reece Hauf, Sr. Learning Strategist Sarah Smetzer-Fox, Instructional Designer

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- a. Either side may make changes to their members of the Working Groups, although ESC may not unilaterally appoint new SME's if that would result in operational issues in their work group.
- b. Work groups will meet 2 days per week, Electric in Santa Rosa and Gas in San Ramon. Employees' workload will be adjusted in order to permit them to devote two full days per week to the ETP re-write project.
- c. ESC also has appointed the following additional reviewers for Gas. They will be used as needed to review course materials before they are finalized.
 - David Vandergriff, ADE, Merced
 - Fred Badertscher, ADE, San Rafael
 - Matt Bonneau, Sr. Estimator, Concord LH
 - Lee Carter, ADE, Antioch
 - Jim Paustenbach, Estimator, San Rafael

Next Steps

In the future, ESC and PG&E will enter into a Letter of Agreement to formalize the ETP Governance Committee and its standing role, as well as to rename and clarify the role of the ETP ad-hoc committee to make adjustments to ETP application for individual employees.

If you are in agreement with the above, please indicate by your signature below.

November 22, 2016

PACIFIC GAS & ELECTRIC COMPANY

By: Kathy Ledbetter
Kathy Ledbetter
Labor Relations Manager

11/28, 2016

ENGINEERS AND SCIENTISTS
OF CALIFORNIA
LOCAL 20, IFPTE, AFL-CIO AND CLC

By: Joshua Sperry
Joshua Sperry
Sr. Union Representative